

**Minutes of the Meeting
of the Glenorchy City Council
held at the Council Chambers
on Monday, 20th June 2011 at 6.00 p.m.**



Present:

Aldermen A. Taylor (Mayor), C. Lucas (Deputy Mayor), J. Branch, S. King, L. Martin, H. Nielsen, D. Pearce, P.W. Ridler (Items 5 – 19), M. Stevenson (Items 8 - 19) and R. Vervaart.

In attendance:

Mr. F. Pearce (General Manager), Mr. T. Jones (Manager – Governance and Performance), Ms. L. Bannister (Minutes Secretary), Mr. A. Lawrence (Manager – City Assets), Mr. D. Yali (Acting Manager – Environment, Planning and Development), Ms. S. Buckland (Manager – Corporate Services), Mr. E. Reale (Manager – Works and Services), Ms. C. Woolley (Acting Manager – Community Development), Mr. T. McMullen (Project Manager Planning Scheme Review), Ms. C. Usher (Corporate Accountant), Mr. S. Cannell (Senior Revenue Officer), Mr. M. Whiteley (Budget Control Officer), Mr. A. Wooldridge (Revenue Supervisor) and Mr. M. Burdon (Assistant Project Manager).

Leave of Absence:

**Workshops held since
last Council Meeting**

Date: Monday, 6th June 2011

Purpose: To discuss:

- Property Revaluation
- Stormwater Re-use Project
- Mayor Activities Reports

1. APOLOGIES

Aldermen R. Lowrie and S.E. Slade.

2. CONFIRMATION OF MINUTES

Resolution:

LUCAS/PEARCE

That the minutes of the Council Meeting held on Monday, 23rd May 2011 be confirmed.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Lucas, Taylor, King, Vervaart and Pearce.

AGAINST:

The motion was CARRIED.

3. ANNOUNCEMENTS BY THE CHAIR

None.

4. PECUNIARY INTEREST NOTIFICATION

The Chairperson asked if any Aldermen had or were likely to have a pecuniary interest in any items on the Agenda.

No declarations of pecuniary interest were declared.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

Alderman Ridler arrived at the meeting at 6.05 p.m.

6. PUBLIC QUESTION TIME (15 MINUTES)

None.

7. PETITIONS/DEPUTATIONS

None.

A petition “Rezoning of Booth Avenue Reserve” was handed to the General Manager.

ECONOMIC

8. THE REGIONAL LAND USE STRATEGY FOR SOUTHERN TASMANIA 2010-2035 - CONSIDERATION FOR COUNCIL ENDORSEMENT

File Reference: Southern Tasmania Regional Planning Project, STCA

Reporting Brief:

The purpose of this report is to seek Council’s endorsement of the Regional Land Use Strategy for Southern Tasmania 2010-2035.

Alderman Stevenson arrived at the meeting at 6.07 p.m.

Resolution:

BRANCH/VERVAART

That Council endorse the final draft Regional Land Use Strategy for Southern Tasmania 2010-2035, subject to the following qualifications:

Structure Planning & Residential Development

- (a) Policy statement SRD 2.4: *Implement a Residential Land Release Program that follows a land release hierarchy of planning processes*

There is a need for the Regional Strategy to identify an orderly approach to sequencing of release of Greenfield Development Precincts based on rational criteria such as social and physical infrastructure availability, integrated land use and transport considerations, management of land hazards and the like. The sequencing process also needs to identify a process for treatment of out-of-sequence land release.

Reason: To ensure orderly land release.

- (b) Correct the duplicated reference to Collinsvale in Table 3 – Growth Management Strategies as both a “Dormitory Suburb” and as a “Village”. In terms of growth management strategies, Collinsvale best fits the definition of a dormitory suburb. However, please confirm that such an adjustment will not adversely affect the prospects for applying Village zoning to Collinsvale village.

Reason: To resolve the ambiguity caused by 2 references to Collinsvale in Table 3 – Growth Management Strategies.

- (c) Correct the reference in SRD 2.3 Greenfield Development Precinct to Granton should read: Granton (Upper Hilton Road to Black Snake Road).

Reason: To clarify and correct the references to the area.

Social Infrastructure

- (d) The Strategy is silent in relation to Access for People with Disabilities and Crime Prevention through Environmental Design. It needs to make reference to these matters even if only to explain why these might be addressed at local rather than regional level.

Reason: Both issues are important concerns for local government and were part of this Council’s submission on the draft strategy.

Strategic Economic Opportunities

- (e) Amend the wording of policy statement SEO1 to read: *Protect the following key sites and areas from use and development which would compromise their strategic economic potential ~~through the use of zones and specific area plans~~ through the use of appropriate provisions within the new planning schemes: Prince of Wales Bay marine industry precinct.*

Reason: The Derwent Maritime Industrial Sites Master Plan is still under preparation and its implications for planning are not yet clear. It is necessary to provide flexibility of approach to the implementation of relevant land use planning initiatives for the Prince of Wales Bay precinct.

Activity Centres

- (f) Qualify the reference to government services in Table 1 – Activity Centres - Major Activity Centre on p. 61 to read: “*Should be centre of local government services within the relevant LGA unless the centre for the relevant LGA is located in a higher order activity centre.*”

Reason: Moonah is a major activity centre but is not the centre of local government services for the LGA.

- (g) Policy AC3.3 which provides: “*Allow use and development in the Principal and Primary Activity Centres to be exempt from minimum car parking requirements under planning schemes*” is not supported.

Reason: Council supports the encouragement of alternative transport modes and allowance for appropriate flexibility in parking requirements – even to complete waiver of parking requirements, where this is justifiable on the individual merits. However, mandating a blanket regional zero parking requirement for Principal and Primary Activity Centres is ill-considered, premature and doctrinaire and was not foreshadowed in the draft Strategy.

- (h) Amend the wording of policy AC3.2 as follows: *Provide Support high frequency public transport options into Principal and Primary Activity Centres.*

Reason: Councils are not public transport providers.

Land Use and Transport Integration

- (i) Reinstate former policy statement LUTI 6 from the draft Strategy: “*Encourage walking and cycling as alternative transport modes*”.

Reason: The Regional Strategy needs to make a strong positive statement about support for alternative travel modes. LUTI11 (end of trip facilities) is not sufficient. While a similar policy statement is noted in AC3.1, this relates only to activity centres. It is important to encourage active transport outside of activity centres.

Industrial Activity

- (j) Clarify policy statement IA1: *Identify, protect and manage the supply of well-sited industrial land that will meet regional need across the 5, 15 and 30 year horizons.*

Reason: The policy statement provides guidance for the region as a whole but no real guidance for individual planning authorities in relation to whether they might comply or not under a new planning scheme. This comment equally applies to some of the sub-policy statements.

The Coast

- (k) Council strongly supports calls for a consistent State wide approach to climate change – as expressed in C2.4.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor, Stevenson, King, Vervaart and Pearce.

AGAINST:

The motion was CARRIED.

GOVERNANCE

9. OPERATING BUDGET 2011/12 AND RATES AND CHARGES FOR THE YEAR ENDED 30TH JUNE 2012

File Reference: ANNUAL BUDGET 2011/ 2012

Reporting Brief:

To enable the Glenorchy City Council (GCC) to approve:

- The 2011/2012 Glenorchy City Council Budget;
- The Rates and Charges that will be levied for the year ended 30 June 2012; and
- The Glenorchy City Council Fees and Charges Register (**Attachment C**).

Resolution:

LUCAS/PEARCE

Glenorchy City Council approves the following items:

1. That the Glenorchy City Council (here referred to as the “**Council**”) 2011/2012 Budget (**Attachment A**) and Summary of the 2011/2012 Budget (**Attachment B**) be adopted; and
2. That the Glenorchy City Council – Schedule of Fees and Charges 2011/12 (**Attachment C**) be adopted; and
3. The monthly financial performance reports continue to compare the budgeted revenue and expenditure to the actual revenue and expenditure at the department level; and

4. That pursuant to section 89A of the *Local Government Act, 1993* (here referred to as the “**Act**”), values under the *Valuation of Land Act, 2001* be used as a basis of rates; and
5. That pursuant to Section 90(1) of the Act, for the period of 12 months commencing on 1 July 2011 and ending on 30 June 2012 inclusive (here referred to as the “**financial year**”), the Council makes a general rate of 6.4057 cents in the dollar on the assessed annual value (here referred to as the “**AAV**”) of all rateable land in the municipal area of Glenorchy and is calculated as follows:
 - a. 6.3588 cents in the dollar for general revenue; and
 - b. 0.0469 cents in the dollar for future municipal revaluation fees.

and
5. That pursuant to Section 90(4) of the Act, for the financial year the Council sets the minimum amount payable in respect of the general rate at \$128.12;

and
7. That pursuant to Section 93A of the Act, Council makes for the financial year the following service rate in respect of *fire protection* upon the assessed value of all rateable land shown on the valuation roll or assessment roll prepared under the *Valuation of Land Act, 2001* as follows:
 - a. 1.12934 cents in the dollar for the Council’s contribution to the State Fire Commission for land that is situated within the urban fire district subject to a minimum contribution for each parcel of land of \$35.00; and
 - b. 0.2324 cents in the dollar for the Council’s contribution to the State Fire Commission for land that is situated outside the urban fire district subject to a minimum contribution for each parcel of land of \$35.00.
8. That pursuant to Section 94(1) of the Act, Council makes a waste management service charge for services provided by Council upon rateable land within the municipal area of Glenorchy for the financial year:
 - a. A service charge for *waste management* based on capacity provided and frequency of collection in relation to each property to which the Council provides a *mobile recycling bin* service as detailed below:

\$133.50	140 litre weekly collection;
\$228.90	240 litre weekly collection;
\$66.80	140 litre fortnightly collection ; and
\$114.60	240 litre fortnightly collection.

Pursuant to *Goods and Services Tax Act 1999*, a Goods and Service Tax does not apply on any of the above services.

and

- b. A service charge for *waste management* based on capacity provided and frequency of collection in relation to each property to which the Council provides a *mobile garbage bin* service as detailed below:

\$118.10	140 litre weekly collection;
\$202.40	240 litre weekly collection;
\$59.10	140 litre fortnightly collection; and
\$101.30	240 litre fortnightly collection.

Pursuant to *Goods and Services Tax Act 1999*, a Goods and Service Tax does not apply on any of the above services.

and, for multiple dwellings within one property:

- c. A service charge for *waste management* based on capacity provided and frequency of collection in relation to each dwelling located within a property to which the Council provides a *mobile bin* service as detailed below:

\$66.80	weekly collection for recycling bins; and
\$59.10	weekly collection for garbage bins.

Pursuant to *Goods and Services Tax Act 1999*, a Goods and Service Tax does not apply on any of the above services.

and

9. That pursuant to Section 94(1) of the Act, for services provided by Council on all land in the Glenorchy municipal area in relation to which an on-site waste water management system (as defined by section 3 *Building Act 2000*) the Council makes an on-site waste water management system service charge for the financial year as detailed below:

\$ 670.40	Ozzi Kleen;
\$ 662.00	Super Treat;
\$ 691.70	Envirocycle / Bio Cycle / Septech, and any other on-site waste water management system not specifically listed by Council.

Pursuant to *Goods and Services Tax Act 1999*, a Goods and Service Tax does not apply on any of the above services.

10. That pursuant to Section 94(3) of the *Local Government Act, 1993*, makes a service charge for the financial year for any or all the services specified in section 93 of the Act of **\$167.00** for land used exclusively as a place of religion or worship.
11. A one off penalty of 10% shall apply to unpaid instalments plus daily interest at the **maximum** prescribed percentage under Section 128 of the *Local Government Act, 1993*.

12. As permitted by section 129(4) of the *Local Government Act, 1993* no penalty or interest shall apply during the period 1 August 2011 to 1 April 2012 where payment is made by Direct Debit and there are no arrears owing.
13. Rates levied in accordance with this resolution are payable to the Council by two (2) equal instalments,
- (a) the first by 15th August 2011
 - (b) the second by 1st February 2012

Variations to Service Charges

14. That pursuant to Section 94(3) of the Act, Council makes variations to the waste management service charge for the period of 12 months commencing on 1 July 2011 and ending on 30 June 2012 inclusive (here referred to as the “**financial year**”), within the municipal area of Glenorchy or within different parts of the municipal area of Glenorchy according to the use of land as follows:

- a. in respect to land used for commercial purposes or land used for industrial purposes (which means land used wholly or predominantly for commercial purposes or industrial purposes, and includes all land coded ‘C’ or ‘I’ in the valuation list), where a *mobile recycling bin* service has been provided by Council, the waste management service charge is varied to:

\$232.10	140 litre weekly collection;
\$379.50	240 litre weekly collection;
\$116.20	140 litre fortnightly collection; and
\$189.40	240 litre fortnightly collection.

Pursuant to *Goods and Services Tax Act 1999*, a Goods and Service Tax does not apply on any of the above services.

and

- b. in respect to land used for commercial purposes or land used for industrial purposes, (which means land used wholly or predominantly for commercial purposes or industrial purposes, and includes all land coded ‘C’ or ‘I’ in the valuation list), where a *mobile garbage bin* service has been provided by Council, the waste management service charge is varied to:

\$205.50	140 litre weekly collection;
\$352.00	240 litre weekly collection;
\$102.70	140 litre fortnightly collection; and
\$176.20	240 litre fortnightly collection.

Pursuant to *Goods and Services Tax Act 1999*, a Goods and Service Tax does not apply on any of the above services.

- (i) This service is not compulsory, and is assessed by Waste Management Section staff.

- (ii) That the charges listed under 14.a. and 14.b. do not attract a Goods and Services Tax (GST).

PEARCE/VERVAART

That Alderman Taylor be granted an extension of 5 minutes.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor, Stevenson, King, Vervaart and Pearce.

AGAINST:

The motion was CARRIED.

The motion was put.

FOR: Aldermen Martin, Nielsen, Lucas, Taylor, Stevenson, King and Pearce.

AGAINST: Aldermen Branch and Ridler.

ABSTAINED: Alderman Vervaart.

The motion was CARRIED BY ABSOLUTE MAJORITY.

10. MONTHLY FINANCIAL PERFORMANCE STATISTICS

File Reference: Traffic Lights

Reporting Brief:

To present the Corporate Performance Indicators as at the end of May 2011 for Aldermen's information.

Resolution:

VERVAART/KING

That the information provided by the Corporate Performance Indicators for May 2011 be accepted.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor, Stevenson, King, Vervaart and Pearce.

AGAINST:

The motion was CARRIED.

11. DERWENT PARK STORMWATER RE-USE

File Reference: Derwent Park Stormwater Re-use Project

Reporting Brief:

To inform Council of progress with the Derwent Park Re-use project and seek approval for funding to continue with project into July.

Resolution:

BRANCH/NIELSEN

That expenditure up to \$470,000 is approved to continue progress with the Derwent Park Stormwater Re-use project.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor, Stevenson, King, Vervaart and Pearce

AGAINST:

The motion was CARRIED.

12. DRAFT STRATEGIC PLAN 2011-2016

File Reference: GCC Strategic Plan 2011-2016

Reporting Brief:

To consider a draft of the Strategic Plan 2011-2016 for public consultation.

Resolution:

STEVENSON/KING

That Council approve the draft Strategic Plan 2011-2016 for public consultation.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor, Stevenson, King, Vervaart and Pearce

AGAINST:

The motion was CARRIED.

13. AUDIT AND RISK COMMITTEE

File Reference: Audit and Risk Committee

Reporting Brief:

To report on the activities of the Audit and Risk Committee.

Resolution:

BRANCH/PEARCE

1. That the minutes of the 22 March 2011 and 25 May 2011 Audit and Risk Committee meetings be noted.
2. That sections 5 and 7 of the Audit and Risk Committee Charter be combined to the following revised section 5, and that section 7 be deleted:

5. Reporting

The committee shall report regularly to the Council on its operation and activities during the year through the provision of all Audit and Risk Committee minutes.

The committee may, at any time, report to the Council any other matter it deems of sufficient importance to do so. In addition, at any time an individual committee member may request a meeting with the Council.

The committee through the chair will at least once a year report to the Council on its operation and activities during the year. The report should include:

- *A summary of the work the committee performed to fully discharge its responsibilities during the preceding year;*

- *An overall assessment of the Glenorchy City Council's risk, control and compliance framework, including details of any significant emerging risk impacting on the Glenorchy City Council.*
3. That the Audit and Risk committee Charter be marked with version number and date.
 4. That section 4.5(i) of the Audit and Risk committee Charter be amended to require an annual review of the performance of internal audit, not a periodical review.
 5. That section 6.2 of the Audit and Risk committee Charter be amended to clarify that the annual meeting of the Committee with internal audit is to occur without management representatives being present.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor, Stevenson, King, Vervaart and Pearce.

AGAINST:

The motion was CARRIED.

14. SOUTHERN TASMANIAN COUNCILS AUTHORITY - QUARTERLY REPORT MARCH 2011

File Reference: STCA

Reporting Brief:

To receive the Quarterly Report – March 2011 of the Southern Tasmanian Councils Authority that may be presented at a Council meeting that is open to the public.

Resolution:

VERVAART/STEVENSON

That the Southern Tasmanian Councils Authority – Quarterly Report March 2011, that has been provided for the part of the Council meeting that is open to the public, be received.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor, Stevenson, King, Vervaart and Pearce.

AGAINST:

The motion was CARRIED.

Alderman Vervaart declared a pecuniary interest in the following item and left the meeting at 7.19 p.m.

15. SOUTHERN WASTE STRATEGY AUTHORITY - QUARTERLY REPORT MARCH 2011

File Reference: Southern Waste Strategy Authority

Reporting Brief:

To receive the Quarterly Report – March 2011 of the Southern Waste Strategy Authority.

Resolution:

MARTIN/PEARCE

That the Quarterly Report March 2011 of the Southern Waste Strategy Authority be received.

Alderman Stevenson left the meeting at 7.21 p.m.

Alderman Stevenson returned to the meeting at 7.22 p.m.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor, Stevenson, King and Pearce.

AGAINST:

The motion was CARRIED.

Alderman Vervaart returned to the meeting at 7.27 p.m.

16. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

16.1. NOTICE OF MOTION 1 - ALD M. STEVENSON

File Reference: Notice of Motion

Reporting Brief:

To consider a notice of motion by Alderman M. Stevenson submitted in accordance with the requirements of Section 16 of the *Local Government (Meeting Procedures) Regulations 2005*.

Resolution:

STEVENSON/KING

That the council holds a specific workshop once a year to develop and review a two year forward plan on the format and timing of planning sessions for strategic and annual planning, and budget strategy and direction.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor, Stevenson, King, Vervaart and Pearce.

AGAINST:

The motion was CARRIED.

16.2. NOTICE OF MOTION 2 - ALD M. STEVENSON

File Reference: Notice of Motion

Reporting Brief:

To consider a notice of motion by Alderman M. Stevenson submitted in accordance with the requirements of Section 16 of the *Local Government (Meeting Procedures) Regulations 2005*.

Resolution:

STEVENSON/VERVAART

That the Council hold a series of workshops in the period that the new General Manager is preparing his initial report on the structure and performance of the Council, to discuss and debate, and ultimately form and opinion on the scope of services it sees should be within the Council's remit. These workshops should include a comprehensive review of all council committees also.

Alderman Stevenson WITHDREW this motion with the approval of the seconder.

16.3. NOTICE OF MOTION 3 - ALD M. STEVENSON

File Reference: Notice of Motion

Reporting Brief:

To consider a notice of motion by Alderman M. Stevenson submitted in accordance with the requirements of Section 16 of the *Local Government (Meeting Procedures) Regulations 2005*.

Resolution:

STEVENSON/LUCAS

That the General Manager reports on:

1. Previous efforts to engage in combined purchasing with other councils.
2. What hurdles existed, if any, in previous efforts to engage in combined purchasing with other councils.
3. If hurdles did exist, potential strategies to overcome those hurdles.
4. Are there any known arrangements within, and external to, Tasmania where councils already engage in combined purchasing, and is there opportunity for Council to explore entering those arrangements also.

The motion was put.

FOR: Aldermen Stevenson and Vervaart.

AGAINST: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor, King and Pearce.

The motion was LOST.

16.4. NOTICE OF MOTION 4 - ALD M. STEVENSON

File Reference: Notice of Motion

Reporting Brief:

To consider a notice of motion by Alderman M. Stevenson submitted in accordance with the requirements of Section 16 of the *Local Government (Meeting Procedures) Regulations 2005*.

Resolution:

STEVENSON/LUCAS

That the General Manager:

Investigates, and reports to council upon, any opportunity that exists to co-operate with other Tasmanian councils in going out for a combined tender for the services of power provision and, or, telecommunications.

The motion was put.

FOR: Aldermen Branch, Ridler, Lucas, Taylor, Stevenson, King, Vervaart and Pearce.

AGAINST: Aldermen Martin and Nielsen.

The motion was CARRIED.

16.5. NOTICE OF MOTION - ALDERMAN CHRISTINE LUCAS AND ALDERMAN JENNY BRANCH

File Reference: Notice of Motion

Reporting Brief:

To consider a notice of motion by Alderman Christine Lucas (and Alderman Jenny Branch) submitted in accordance with the requirements of Section 16 of the *Local Government (Meeting Procedures) Regulations 2005*.

Resolution:

LUCAS/BRANCH

Aldermen require:

1. The dividend projection for Glenorchy from the Board of Southern Water.

2. The impact on rates for future years.
3. Distribution of profits in one year from Southern Water.
4. Strategies that this Council is going to use to ensure that we receive equitable support from the Board of Southern Water.
5. And other alternatives that support a positive outcome for Glenorchy.

Alderman Ridler left the meeting at 8.24 p.m.

Alderman Ridler returned to the meeting at 8.25 p.m.

The motion was put.

FOR: Aldermen Nielsen, Branch, Ridler, Lucas, King, Vervaart and Pearce.

AGAINST: Aldermen Martin, Taylor and Stevenson.

The motion was CARRIED.

Resolution:

VERVAART/RIDLER

That the meeting be closed to the public to allow discussion of matters that are described in paragraph 15 of the Local Government (Meeting Procedures) Regulations 2005 and Section 22K of Local Government (General) Regulations 2005.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor, Stevenson, King, Vervaart and Pearce.

AGAINST:

The motion was CARRIED.

CLOSED TO MEMBERS OF THE PUBLIC

17. APPLICATIONS FOR LEAVE OF ABSENCE

None.

ENVIRONMENT

18. POIMENA RESERVE - OPTUS MOBILE PTY LTD - TELECOMMUNICATIONS FACILITY

This item is to be considered at a closed meeting of Council by authority of the Local Government (Meeting Procedures) Regulations 2005 Section 15(2)(d).

19. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)

None.

Resolution:

LUCAS/BRANCH

That the meeting be re-opened to the public.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor,
Stevenson, King, Vervaart and Pearce.

AGAINST:

The motion was CARRIED.

Resolution:

MARTIN/TAYLOR

That Glenorchy City Council acknowledges the contribution of Mr. Frank Pearce as General Manager from 2001 to 2011 and thanks Frank and his family for their commitment to the City.

The motion was put.

FOR: Aldermen Martin, Nielsen, Branch, Ridler, Lucas, Taylor, Stevenson, King, Vervaart and Pearce.

AGAINST:

The motion was CARRIED.

The meeting closed at 8.36 p.m.

Confirmed,

CHAIRMAN