

# Ministerial Directions Implementation Quarterly Progress Report (Third Quarter 2018)



Summary of Council's progress of actions required to comply with the Directions as at 19 October 2018	
Actions completed	47
Actions being actively progressed	7
Actions not yet started but within time	4
Actions not yet started and outside due date	0
	<b>58</b>

Summary of completed actions over the Quarter				
Direction	Item	Description	Comment	Date
1 - Governance	1(i)(v)	<ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: asset management policy</li> </ul>	<ul style="list-style-type: none"> <li>Asset Management Plan was considered and readopted by Council (Item 15 – 30 July 2018) as per section 70C of the <i>Local Government Act 1993</i> (<a href="#">Attachment 1</a>)</li> </ul>	30 Jul 2018
4 – Committees and Membership	4(a)	<ul style="list-style-type: none"> <li>Reviewing existing Council committees, including special committees, within 6 months, to determine appropriateness and, where required, the establishment of new committees with appropriate terms of reference</li> </ul>	<ul style="list-style-type: none"> <li>Council adopted a new Council Committees Framework which included updated Committees Policy, Committees Guide and Procedure and Committee Nominations and Appointments Policy (Item 16 – 30 July 2018) (<a href="#">Attachments 2 - 4</a>)</li> <li>Council has also directed that all committees and external bodies covered under the Committees Policy adopt updated Terms of Reference in the form required by the Policy and Committees Guide and Procedure by 31 December 2018, and that the first annual committees report to Council is required to be presented to Council in July or August 2019 after the end of the current financial year</li> </ul>	30 Jul 2018

Attachments
<ol style="list-style-type: none"> <li>Asset Management (30 July 2018)</li> <li>Committees Policy (30 July 2018)</li> <li>Committees Guide and Procedure (30 July 2018)</li> <li>Committee Nominations and Appointments (30 July 2018)</li> </ol>