

## Glenorchy City Council

### Stable Permit Application

#### **Things You Should Know**

Before keeping **horses or stock**, please read the following key requirements in this Application. These will help ensure responsible ownership, and are enforceable under Glenorchy City Council's Animal Management By-law and the *Local Government Act 1993*.

#### **Animal Control Responsibilities**

Animal owners **must ensure** their animals do **not**:

- Enter or stay on private property without permission.
- Enter or stay on public land unless a sign allows that type of animal.
- Attack another animal or person.
- Cause excessive or ongoing noise that unreasonably disturbs neighbours.

#### **Property and Cleanliness Requirements**

Owners must ensure:

- Fencing is secure and well-maintained to contain animals.
- Animal housing and areas animals access are kept clean and sanitary.
- Waste and food storage areas are regularly maintained.
- Stables are not **within 6 metres** of property boundaries.
- Ensure compliance with the Tasmanian Planning Scheme (Glenorchy).

Animal waste must **not** be allowed to:

- Enter neighbouring properties.
- Run off into drains or watercourses.

#### **Keeping Horses or Stock in Residential Areas**

You **must not** keep **horses or stock** on **residential land** without a **Council permit**.

To apply for a Stable Permit:

First, you must publish a "Notice – Stable Permit Application" in The Mercury Newspaper. Follow the steps below to complete this requirement:

1. Fill out the advertisement template helper (attached) and make it your intention to place the advertisement in the Public Notices section of The Mercury newspaper, and to notify The Mercury newspaper of the date you would like your advertisement published.

2. Then either:

- a. attend The Mercury Newspaper office in person, which is located at: Level 1, 2 Salamanca Square, Hobart, with the completed advertisement template and your payment, or
- b. scan and email the advertisement template to [classifieds@themercury.com.au](mailto:classifieds@themercury.com.au) along with your reply contact details, or
- c. lodge the completed advertisement template with a local newsagent and leave your contact details with the newsagent for The Mercury to contact you.

If you choose to publish your advertisement by either steps 2b, or 2c above, The Mercury should contact you to provide you with a quote for the cost of the advertisement.

You can pay for your advertisement in person when you visit The Mercury offices. Additionally, you may have the option to pay over the phone using a debit or credit card.

3. On the date your **Notice – Stable Permit Application** is advertised, obtain a physical copy of the newspaper showing the advertisement and date, or take a screenshot of the online advertisement with the date visible. **Include this as proof of publication with your application to the Council.**

4. Complete the **Stable Permit Application**.

Submit the completed **Stable Permit Application** and a copy of the newspaper advertisement to Glenorchy City Council **within seven (7) days of the advertisement date**. You can lodge these documents by:

- **In-person lodgement and payment:** Visit Glenorchy City Council's Customer Service Centre at 374 Main Road, Glenorchy, between 8:30 am and 5:00 pm, or
- **Email lodgement and phone payment:** Email the documents to [gccmail@gcc.tas.gov.au](mailto:gccmail@gcc.tas.gov.au). The following day, call Glenorchy City Council's Customer Service Centre at (03) 6216 6800 between 8:30 am and 5:00 pm to make the payment.

After 28 days, a Council Officer will contact you to advise you of the outcome of your Application, or to ask you further questions, or to arrange an inspection of your property.

**NEWSPAPER ADVERTISEMENT TEMPLATE HELPER**

**Animal Management By-law 2025**

Clause 8(2)(a)

**GLENORCHY CITY COUNCIL**

**NOTICE - STABLE PERMIT  
APPLICATION**

Notice is hereby given that it is my intention to apply to Glenorchy City Council for a Stable Permit to keep:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(number and animal types)* at

*(address)*\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

**Applicant Signature**



# Stable Permit Application

## Clause 9 (1) Animal Management By-law

### 1. Applicant Details

Full Name of Applicant:

Residential Address:

Email:

Contact Phone Number:

Date of Birth:

Name of property owner or agent (if renting):

### 2. Proposed address, number and type of animal/s

Proposed address where horses or stock to be kept:

Proposed minimum distance from stable to boundary fence:                      metres

Proposed minimum distance from stable to nearest neighbour's dwelling:                      metres

Number of Animals	Species	Description (breeding/miniature/colour/markings etc.)

### Declaration

I declare that the information I have provided in this application is accurate and complete, and the above animal/s will be kept in a clean and sanitary condition in accordance with Glenorchy City Council's Animal Management By-Law.

**Applicant Signature:**

**Date:**

**Fee: \$130.00**

### Privacy Notice:

Glenorchy City Council collects personal information to carry out its operations as a Tasmanian Local Government. This personal information may be used for other purposes permitted by law. The information may be shared with contractors and agents of the Council for this purpose, law enforcement agencies, courts and other organisations.

You do not have to provide your personal information but if full information is not provided, the Council may be unable to process your application or request.

You can find out more about how the Council manages personal information and how you can request access or corrections to it in the Council's Privacy Policy available on the Council website or on request.