



Date received:

Application fee:

Receipt No:

Licence No:

PO Box 103  
Glenorchy Tas 7010  
Ph: (03) 6216 6800  
gccmail@gcc.tas.gov.au

**ABN: 197 5325 2493**

## Place of Assembly – Mass Outdoor Event Application

Public Health Act 1997  
Sections 76 & 81

Disclaimer Notice: The non-refundable application fee is required to be paid upfront before assessment will be undertaken by Council staff. Any additional fee/s will be invoiced after the event.

### PART 1: APPLICANT DETAILS

Title

Given Name/s

Family Name

Company Name *(linked to ABN/ACN)*

ABN / ACN

Date of Birth

Postal Address *(for business correspondence)*

Business Phone Number

Mobile Number

Email Address

### PART 2: EVENT DETAILS

Event Name

Event Location

Start Date & Time

End Date & Time

Total Patron Attendance Expected

Patron Numbers at Any Given Time

Venue Capacity

Male Toilets

Male Urinals

Male Wash Hand Basins

Female Toilets

Female Wash Hand Basins

Accessible Toilets

Accessible Wash Hand Basins

Describe Any Activities That Could Generate Noise, Odour or Other Pollutants

Examples include – amplified music, fireworks etc.

### PART 3: SUPPORTING DOCUMENTATION

(Please tick (✓) tick box of those that are included with this application)

- Event site plan
- Smoke free management plan (as approved by the Department of Health)
- Event management plan
- Event program (if applicable)
- Noise management plan (if applicable)
- Traffic management plan (if applicable)
- Temporary food registration/s or list of food stallholders (if applicable)
- Temporary occupancy permit (if applicable)

### PART 4: APPLICANT DECLARATION

- I declare that the information provided on this form is accurate, complete, and correct.
- I acknowledge that this application is not valid, and assessment of the application will not commence until the application fee is paid in full.
- I acknowledge and agree that if an email address is provided on this application, I consent pursuant to Section 6 of the *Electronic Transaction Act 2000* to the Council using that email address as a method of contact and for the provision of information by the Council.
- I understand that this is an application, and approval of this application is not guaranteed.

Applicant Name

Applicant Signature

Date

### PART 5: PAYMENT

Payment by phone	Payment in person
Credit card payments can be made by calling (03) 6216 6800.	Payment can be made in person at our Customer Service Centre located at 374 Main Road, Glenorchy. Business hours are: 8.30am – 5.00pm Monday to Friday.

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You do not have to provide your personal information but if full information is not provided the Council may be unable to action your application or request.

You can find out more about how the Council manages personal information and how you can request access or corrections to it in the Council's Privacy Policy available on the Council website or on request.