

# Event Guidelines

## 2023 Glenorchy Community and Volunteer Awards

Glenorchy City Council is calling on the Glenorchy community to nominate the City's high achievers, volunteers and business stars for the Community and Volunteer Awards.

Nominations must be submitted on the Community and Volunteer Awards nomination form. Nominations close on Friday 31 March 2023.

We encourage you to read the outline of the Awards listed below, and be sure to note in your nomination which category you are making your nomination in.

The achievements of your nominees must have occurred between 1 January 2022-March 2023, except for the Lifetime Achievement Volunteer Award.

### Community and Volunteer Awards 2023 Categories



#### Achievement Awards

##### Glenorchy Citizen of the Year

The Glenorchy Citizen of the Year Award is for a person who has made notable or significant contribution to the Glenorchy community or achieved success fitting for recognition in either a volunteer or professional capacity.

Nominees must be over 26 years of age on 1 May of the year in which the award will be given.

##### Glenorchy Young Citizen of the Year

The Glenorchy Young Citizen of the Year Award is for a person who has made notable or significant contribution to the Glenorchy community or achieved success fitting for recognition in either a volunteer or professional capacity.

Nominees must be under 26 years of age on 1 May of the year in which the award will be given.

##### Glenorchy Senior Citizen of the Year

The Glenorchy Senior Citizen of the Year Award is for a person who has made notable or significant contribution to the Glenorchy community or achieved success fitting for recognition in either a volunteer or professional capacity.

The person must be 60 years of age or over on 1 May of the year in which the award will be given.



## Achievement Awards

### Glenorchy Local Hero of the Year

The Glenorchy Local Hero of the Year Award recognises someone who promotes positive change at a grassroots level and fosters a more diverse and inclusive City.

### Business person of the Year

The Businessperson of the Year Award recognises someone who has made an outstanding contribution to a business in the City of Glenorchy, either through great customer services or innovative practices or the introduction of a great product.

### Sports Achievement Award

The Sports Achievement Award recognises outstanding sporting or coaching achievement by an individual, team or organisation/club.



## Volunteer Awards:

### Arts, Heritage, Tourism and Events Volunteer Award

The Arts, Heritage, Tourism and Events Volunteer Award recognises the volunteers who contribute their time to informing, enriching, and entertaining City of Glenorchy residents through work in the arts, heritage, tourism or events sectors.

### Community Care and Health Volunteer Award

The Community Care and Health Volunteer Award recognises volunteers who offer their time, skills, and compassion towards helping members of our community who need extra assistance, and to those volunteers that support fundraising efforts for their community-focused organisation (for example in charity shops).

### Education, Science and Technology Volunteer Award

The Education, Science and Technology Volunteer Award recognises volunteers who help people to develop their literacy, technical, and IT skills, encourage lifelong learning and citizen scientists.

### Emergency Services Volunteer Award

The Emergency Services Volunteer Award recognises emergency services volunteers who help respond to fire, flood, medical and other emergencies, and also those who are there after disasters supporting their communities through the recovery phase.

### Environment, Animal Care and Conservation Volunteer Award

The Environment, Animal Care and Conservation Volunteer Award is recognised volunteers who participate in land and environmental conservation or education or the rescue and rehabilitation of sick, injured, and orphaned animals, either through fundraising or on the ground work.

### Lifetime Achievement Volunteer Award

The Lifetime Achievement Volunteer Award is in recognition of an individual's exceptional long-term commitment to volunteering. It is presented in recognition of outstanding contribution accumulated over a period of 10 years or more and who has positively influenced the community or communities they have volunteered in.



## **Volunteer Awards:**

### **Sport, Recreation and Service Groups Award**

The Sport, Recreation and Service Groups Award recognises volunteers who help with a huge variety of tasks, whether it be at schools, clubhouses, service clubs or recreational venues across the City of Glenorchy.

### **Volunteer Group or Program of the Year Award**

The Volunteer Group or Program of the Year Award recognises the exceptional things that corporate, civic, and volunteer organisations and groups have achieved across the City of Glenorchy - a whole group that come together to make amazing things happen.

### **Youth Volunteer Award**

The Youth Volunteer Award recognises the positive difference young volunteers up to 25 years old make to the City of Glenorchy, across any volunteering category.

## **Frequently asked questions**

### **Why has the Award format changed?**

Glenorchy City Council reviewed its events and awards programs in August 2022, and Council endorsed the decision to combine the Community Awards and Volunteer Awards for 2023 as a trial. The combined Awards offer an opportunity to celebrate the contribution of those who are doing so much in and for our City and incorporates a variety of new categories so that people can be recognised for their achievements across a range of different fields.

It is intended that category winners will be nominated by Council in next year's Tasmanian Australian of the Year Awards and Volunteering Tasmania's Volunteer Awards.

### **Who is eligible for nomination? Can I nominate myself or my group?**

- Individual nominees must be residents of the Glenorchy local government area or undergo activities in the Glenorchy local government area.
- Groups must carry out their activities in the Glenorchy local government area at the time of nomination.
- Unsuccessful nominees may be re-nominated in subsequent years.
- Self-nominations will not be accepted, except in the Volunteer Group or Program of the Year category and the Sports Achievement Award (teams category).
- Nominations cannot be made by Aldermen or employees of Glenorchy City Council or by their spouses or immediate families.
- Elected members or employees of Glenorchy City Council or their spouses or immediate families cannot be nominated.
- Awards will not be granted posthumously.
- Sitting local, state, and federal politicians and current vice-regal officers are not eligible to be nominated. Retired politicians and officers would be considered for work in addition to their official duties. A person cannot receive a second award in the same awards category but can be considered for recognition in a separate category.

### **How many nominations can I submit?**

There is no limit, however each nomination must be made on a separate form.

### **How do I know if you have received my nomination?**

All nominations will be acknowledged by email or mail submission by the first week in April. If you do not receive an acknowledgement, please email [gccmail@gcc.tas.gov.au](mailto:gccmail@gcc.tas.gov.au)

### **Can I nominate someone but not give my name?**

No. We need your name and contact details in case we need to verify any information you have provided.

### **Do I have to tell the nominee I am nominating them?**

Yes. It is a condition of entry that you have informed the nominee. Please do not nominate someone if they have asked you not to. Please note that you will also be required to provide contact details for the nominee as part of your nomination form. We also suggest talking about the questions with them – they may be able to offer some extra information. We suggest that you confirm with the person you are nominating the correct spelling of their full name and email address and confirm their mobile number.

### **I have just found out more about my nominee, can I update my nomination?**

If you find out additional information about your nominee that you would like to include, please contact Council's Events Officer to discuss. Additional information may be provided up until the closing date for nominations (Friday 31 March 2023).

### **Can I submit a late nomination?**

All nominations must be received by Friday 31 March 2023. Unfortunately, no nominations can be accepted after this date.

### **Can I nominate someone who has passed away?**

No, unfortunately not – all nominees need to consent to be nominated and be available to confirm details if required.

### **What is the Judging Process?**

All nominations will be reviewed by the Community and Volunteer Awards Working Group, which was endorsed by Council at the December 2022 Council meeting. Winners will be selected in each category, however if no suitable nominations are received in a category the Working Group at their discretion can make the decision not to select a winner in that category.

Nominees will be notified by mail or email by the first week in May 2023. All nominees, their nominators, and a representative from the volunteer organisation will be invited to attend the Awards Ceremony on 18 May 2023.

Everyone nominated will receive a Certificate of Appreciation from Glenorchy City Council.

## Contact us

If you would like more information, have questions or need assistance completing your nomination form, contact us by:

- Phone – call us on 6216 6800 and ask for the Events Officer
- In person – drop into the Council Chambers at 374 Main Road, Glenorchy between 8:30am-5pm Monday to Friday
- Email – send us an email at [gccmail@gcc.tas.gov.au](mailto:gccmail@gcc.tas.gov.au)

### Terms and conditions

Glenorchy City Council reserves the right to withhold an award if there are no suitable nominations received. Council reserves the right to vary the category if a different category is deemed more appropriate.

Council reserves the right to withdraw an Award if further information of the recipient's conduct draws the Glenorchy Community Awards into disrepute.

Where possible, award recipients will be invited to a range of community and civic functions throughout the year of them being awarded e.g. Citizen of the Year Dinner, ANZAC Day ceremony, Council's AGM, and other official events/launches as they arise.

The selection of recipients will reflect the nominations received and information available to the committee at the time.